

Minutes
Regular Session
Breckenridge City Commission

May 05, 2015 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

Those Present: Jimmy McKay, Mayor; Sherry Strickland, Mayor Pro-Tem; David Wimberley, Commissioner; R. Kent Thompson, Commissioner; Tom Cyprian, Commissioner; Andy McCuistion, City Manager; Heather Robertson-Caraway, City Secretary; Larry Mahan, Police Chief; Calvin Chaney, Fire Chief; Gabriel Rodriguez, Public Works Director; Stacy Harrison, Public Services Director; Pastor Cal Hoffman, First United Methodist Church; Virgil Moore, BEDC; Rob Durham, Breckenridge American

Those Absent: None

1. **Call to Order:** Mayor McKay at 5:30 pm a quorum was established
2. **Invocation Led By:** Pastor Cal Hoffman, First United Methodist Church
3. **Pledge of Allegiance:** Mayor McKay led the Pledge of Allegiance
4. **Consider approval of minutes of the April 7, 2015 City Commission Meetings**

Commissioner Strickland made a motion, seconded by Commissioner Cyprian, for approval of minutes of the April 7, 2015 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Wimberley, Thompson, Cyprian. Nays: None. Absent: None

5. **Citizens Presentations:** None

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

6. **Request to approve Departmental Reports.**
7. **Request to approve City Funds Quarterly Investment Report – 2nd Quarter 2014-2015 Fiscal Year.**
8. **Request to approve Hotel/Motel Quarterly Financial Statements – 1st Quarter 2015.**

9. Request to approve Breckenridge Economic Development Corporation Semi-annual Activity Report for October 1, 2014 through March 30, 2015

10. Request to approve Audit Engagement Letter

11. Request to approve Ordinance 15-07 for Mid-Year Budget Adjustments

Commissioner Thompson made a motion, seconded by Commissioner Wimberley, to approve the Consent Agenda items. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Wimberley, Thompson, Cyprian. Nays: None. Absent: None

INDIVIDUAL CONSIDERATION

12. Request to approve second and final reading of a Resolution to approve a maximum expenditure by the BEDC of up to \$17,252.90 "National Theatre Auditorium Seating Project".

City Manager McCuiston mentions Virgil Moore with BEDC was present to handle any questions. No discussion was made.

Commissioner Strickland made a motion, seconded by Commissioner Wimberley, for approval of the second and final reading of a Resolution to approve a maximum expenditure by the BEDC of up to \$17,252.90 "National Theatre Auditorium Seating Project". When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Wimberley, Thompson, Cyprian. Nays: None. Absent: None

13. Request approval of a Resolution authorizing continued participation with the Steering Committee of cities served by Oncor; and authorizing the payment of 11 cents per capita to the Steering Committee to fund regulatory and related activities related to Oncor Electric Delivery Company, LLC.

City Manager McCuiston stated this is an annual occurrence.

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, for approval of a Resolution authorizing continued participation with the Steering Committee of cities served by Oncor; and authorizing the payment of 11 cents per capita to the Steering Committee to fund regulatory and related activities related to Oncor Electric Delivery Company, LLC. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Wimberley, Thompson, Cyprian. Nays: None. Absent: None

14. Request to award Recreation Trails Grant Bid.

City Manager McCuiston states we originally received no bids. After the final date of receiving bids, Randy Shahan called and stated he had been working out of town and was not able to get his bid turned in by the deadline and asked if he could still turn one in. City Manager McCuiston told Randy Shahan since there were no bids received, we would accept his.

Commissioner Thompson made a motion, seconded by Commissioner Strickland, to award

Shahan Concrete of \$71,950 for the Recreation Trails Grant Bid. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Wimberley, Thompson, Cyprian. Nays: None. Absent: None

15. Discuss and take action on Monofill issues and possible Bid award.

City Manager McCuiston stated we received 4 bids. We called a couple of the bidders to clarify their bids. Clarifications came in and we recommend to award it to J & J Electric. Mayor Pro-Tem Strickland asked who did the last cell. Mayor McKay answered Gary Boggs.

Commissioner Thompson made a motion, seconded by Commissioner Cyprian, to award J & J Electric of \$23,250 for the Monofill Bid. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Wimberley, Thompson, Cyprian. Nays: None. Absent: None

16. Request to award Fire Department Vehicle Building Bid

City Manager McCuiston stated we are trying to split the cost 3 ways with the County and The Industrial Foundation. We received 5 bids total, 2 of which were for electric and heat only. We do not want the bid broken out. We recommend Donnie Sechrest Construction. Mayor Pro-Tem Strickland asked if he was the only one who provided insurance. City Manager McCuiston stated yes, but the others knew they would have to provide insurance as well.

Commissioner Thompson made a motion, seconded by Commissioner McKay, to award Sechrest Construction of \$72,900 for the Fire Department Vehicle Building Bid. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Wimberley, Thompson, Cyprian. Nays: None. Absent: None

17. Request City Commission review 2015-16 Budget Calendar and current City-Wide Goals and Objectives to provide input for next year.

City Manager McCuiston reviewed the budget calendar. Budget Workshop will be held on July 30th at 5:30 pm requiring the Commissions attendance. Highlighted in the Agenda goals & objectives are what have been accomplished.

Mayor Pro-Tem asked about the emblem under goals & objectives. City Secretary Robertson-Caraway explained the State Comptroller recommends that cities be financially transparent and has an award program for cities that are transparent. The award program has 4 levels: Bronze, Silver, Gold and Platinum. I believe that I have completed the website on the financial transparency to apply by the end of the week for the platinum level.

No action required

18. City Manager Reports

- a. **TML Municipal Excellence Award** – City Manager McCuiston reviewed the different areas that TML will award for Municipal Excellence. We have submitted Trade Days for an award. They review before and after photos for Park – Trade Days. We should find out in August if we are selected for an award. If we are selected we will be highlighted in Texas Town & Cities Magazine and at TML Annual Conference.

- b. **City Wide Clean-up** – Fire Chief Chaney handed out a list and reviewed it. We started with 6 dumpsters, filled up 4 and will be moving the other 2 to the convenience station. For the brush chipping: City did north side of town – 5 loads of chips hauled and County did south side of town – 8 loads of chips hauled. We have 7 houses scheduled for demo and 11-14 houses sent to taxing entities to forgive taxes. 36 structures have been torn down and hauled to the Monofill which is 59,844 square feet. We are almost complete with Batch 3 and will start on Batch 4.
- c. **Parks Board Meeting** – City Manager McCuiston stated we met on the 28th of April and I informed them we were approved on the Walking Trail Grant. We are going for another grant that requires a \$75,000 match. We started a fundraising committee to try and come up with the match. The grant we are going for will go towards a skateboard park and new playground equipment.
- d. **City Manager Evaluation** – Heather passed out sealed envelopes to the Commission. She described what is in the packets and stated the due date is May 19th. The Executive Session will be June 2nd.

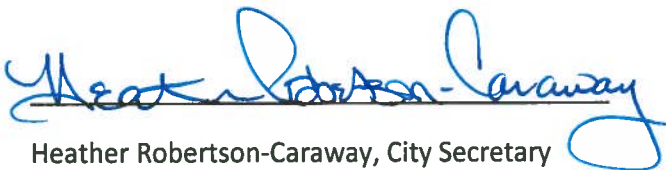
19. Items from the City Commission not requiring formal action:

20. Adjourn

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Wimberley, Thompson, Cyprian. Nays: None. Absent: None

Meeting adjourned at 6:09 P.M.

ATTEST


Heather Robertson-Caraway, City Secretary


Jimmy McKay, Mayor

